

CORONA / COVID -19 PROTOCOLS FOR VOLUNTEERS

You'll notice various changes in the way our workplace looks as well as new practices and protocols. We understand these changes may be difficult and we are here to support you. Our goal is to collaboratively ensure you feel safe and secure so together we can navigate the complexities of our "new normal."

Our volunteers are an invaluable resource so we have put in place the following protocols for our volunteer project sites. They are subject to adjustment as we continuously monitor COVID -19 and the recommendations by the Center for Disease Control, the World Health Organization, our state/local ordinances.

Following CDC guidelines, here are some things we are implementing to help keep our workplace safe and to support you:

1. All volunteers are required to conduct a self-assessment screening*
2. If you're sick stay home
3. Individual use PPE (Personal Protective Equipment) including work gloves and face masks
4. Wash your hands often with soap and water for at least 20 seconds.
5. Use 60% alcohol-based sanitizers
6. Avoid touching your eyes, nose, and mouth with unwashed hands
7. Avoid close contact with people and stay at least 6 feet apart when moving through the workplace and practice social distancing
8. Cover your cough or sneeze with a tissue, then throw the tissue in the trash
9. You are required to, wear a face mask or cloth face-covering in the workplace
10. Be considerate of your co-workers, fellow volunteers, and customers (remember, we're all in this together)
11. Require to bring their own lunch and recommend that they bring their own water too.
12. Utilize breakroom space and maintain 6 feet apart or require to eat off-site or in their vehicles.
13. Storage of food in the refrigerator, coffee, community foods, and Ice facility are not available
14. Individuals may bring and enjoy their own packed lunches.
15. Avoid contact with others whenever possible (e.g., handshakes, hugs, high-fives)
16. Sanitary hydration options (all are encouraged to bring their own water, 1+ gallon is recommended for construction)

Note: We expect all volunteers to consider their own health before participating.

Volunteers play a critical role in our organization's COVID-19 prevention efforts. Our staff, families, and our community thank you for your patience and cooperation for your commitment.

**The self- assessment screening includes confirming: volunteers are fever free for 72 hours without medication: are not experiencing any flu-like symptoms (including coughing or shortness of breath), and confirm that they have had no close contact with anyone exposed to or that has tested positive for COVID -19 in past 14 days.*